

HIPAA

The Health Insurance
Portability and
Accountability Act of 1996



HIPAA REQUIRES THAT YOU

- Protect client's health care information.
- Do not share any health-related information outside of the agency.
- And only share the minimum amount of information to do your job.



HIPAA VIOLATIONS

- Can result in fines of \$250,000 and a 10-year prison sentence.
- Can cause irreparable harm to the individual involved.
- Can result in immediate dismissal of employment.



CONCERNING HIPAA

- Follow the need-to-know philosophy... only those that need to know should know.
- When transporting a client, only gather the minimum information necessary to assist them.
- Do not share the information you may accidentally learn or information that the client may share with you.



CONCERNING HIPAA

- Be aware of who may be able to hear information that is health related.
- Be careful with any paper documents that may contain medical information.



PHI or Protected Health Information

- You must secure any health information that is shared electronically.
- If you know the electronic information is not secured or perhaps your electronic device has been hacked, by law, you must report this breach.



IN SUMMARY

- Report HIPAA violations.
- Report breaches in security.
- Keep medical information confidential.
- Keep client's personal information confidential.
- Shred papers with medical information that you are not required to have or have obtained in error.