

# C.E.F.S. Economic Opportunity Corporation

*"Community Action Agency"*



1805 S. Banker Street, P.O. Box 928  
Effingham, Illinois 62401-0928  
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701  
E-MAIL: [cefs@cefseoc.org](mailto:cefs@cefseoc.org)  
WEBSITE: [www.cefseoc.org](http://www.cefseoc.org)

**PAUL D. WHITE**  
*Chief Executive Officer*

## Summer Internship Position Advertisement

### EMPLOYMENT OPPORTUNITY

For Immediate Release  
February 22, 2017

### CONTACT INFORMATION

Kevin Bushur, Chief Operations Officer  
217-342-2193 ext. 117  
[kbushur@cefseoc.org](mailto:kbushur@cefseoc.org)

Paid Summer Internship Position working with marketing and social media available at C.E.F.S. Economic Opportunity Corporation at the main office in Effingham. Position is up to 40 hours per week for 10 to 12 week period starting in May 2017. Hours are Monday through Friday 8:30am to 4:30pm. Responsible to review agency marketing plan and develop tools and processes to implement the plan. Individual will be working with agency and social media and creating videos use for agency marketing to promote agency services and outcomes to the community.

Bachelor's Degree in Marketing or related field is required. Experience or education in data analysis, computation and data gathering preferred. Must have experience in social media such as Facebook, You Tube, LinkedIn, and Twitter. Must be able to use Microsoft programs (Microsoft 365, PowerPoint, Word, and Excel). Send applications and resumes to C.E.F.S. Economic Opportunity Corporation, P.O. Box 928, Effingham, IL, 62401. Attention: Personnel Department. Applications due March 13 at 4:00 p.m. Applications are available at the C.E.F.S. central office at 1805 S. Banker Street, Effingham, IL or on agency website [www.cefseoc.org](http://www.cefseoc.org). Equal Opportunity Employer. Pre-employment requirements.

**EQUAL OPPORTUNITY EMPLOYER**